

## Peer NoteTaker Service

*Students can request an alternate version of this document by contacting Accessibility Services*

Note-taking is a simple yet effective accommodation for many students with disabilities. For various disability-related reasons the task of taking notes while listening to the lecture can be a barrier for students with disabilities. Accessibility Services arranges volunteer peer note-takers for students with documented need so they can access the lecture notes and fully participate in their learning.

Similar to other services, the volunteer note-taking is a confidential program where the identity of both the note-taker and the note receiver is protected and not shared with either individual without consent.

### Student's Role

- Access to a notetaker does not excuse the student from class attendance
- Note-takers are a volunteer-based position. Though Accessibility Services vets all peer note-takers, however, the quality of the notes cannot be guaranteed
- Verify that notes provided are sufficient and thorough
- Missing information in notes is not a valid reason to be excused from academic requirements
- Unless the student has hired the note-taker, they are not to communicate directly with them

### Notetaker's role:

- Commit to the role by attending lectures and uploading notes in a timely fashion
- Communicate with Accessibility Services if any challenges or difficulties arise

### Professor's role:

- Be aware that student's in the class are taking notes for others
- In cases where notetakers cannot be secured, professors may be asked to recommend students or announce the request to one's class