

# **TYNDALE SEMINARY COURSE SYLLABUS**

"The mission of Tyndale Seminary is to provide Christ-centred graduate theological education for leaders in the church and society whose lives are marked by intellectual maturity, spiritual vigour and moral integrity, and whose witness will faithfully engage culture with the Gospel."

Semester, Year	WINTER, 2026		
Course Title	HEBREW GRAMMAR II (SEM) INTRODUCTION TO BIBLICAL HEBREW II (UGS)		
Course Code	SEM: OLDT 0612 1P UGS: HEBR 2023 1P		
Date	From January 12, 2026 – April 6, 2026  Every MONDAY		
Time	6:45 – 9:35 PM		
Delivery Format	IN-PERSON ONLY		
Class information	This class will be IN-PERSON on Mondays from 6:45 to 9:35 PM.		
Instructor	GORDON OESTE, PhD.		
<b>Contact Information</b>	Email: goeste@tyndale.ca		
Office Hours	By appointment only.		
Course Materials	Access course material at <a href="classes.tyndale.ca">classes.tyndale.ca</a> or other services at <a href="TyndaleOne">TyndaleOne</a> .  Course emails will be sent to your @MyTyndale.ca e-mail account only.		

Tyndale Undergraduate students may enroll in this course under the following course code:

#### HEBR 2023

NOTE: This course is joint-listed between Undergraduate Studies and Seminary. It is a graduate level course and operates on the Seminary schedule related to reading days, start and end of semester, exam schedule and according to the Seminary Academic Calendar.

#### I. COURSE DESCRIPTION

Revised: October 6, 2025

An introduction to the basic principles of biblical Hebrew with emphasis on morphology, phonology and syntax.

## **II. LEARNING OUTCOMES**

At the end of this course, students will be able to:

- 1. Recognize, parse, and translate nominal and verbal forms in the categories studied in class to demonstrate a basic knowledge of Biblical Hebrew grammar and syntax
- 2. Recognize and recall assigned vocabulary
- 3. Read and translate basic prose passages from the Hebrew Bible with the aid of a lexicon.
- 4. Discover the impact of translation choices on the understanding and application of the Hebrew Bible

## **Course Philosophy**

- 1. The goal of this course is to provide the student with a basic grasp of Hebrew grammar, so as to enable him/her to preach and teach the Old Testament with accuracy and confidence.
- 2. The course will seek to steer a middle course between a simplistic and an overly detailed approach.
- 3. Language learning need not be frustrating and intimidating. If grammatical terminology and categories are understood, and if adequate time is given to the memorization of forms and vocabulary, the student can expect to acquire a good working knowledge of forms and vocabulary of Biblical Hebrew.

## **III. COURSE REQUIREMENTS**

#### A. REQUIRED READING

- Pratico, G. D., and M. V. Van Pelt. Basics of Biblical Hebrew Grammar. 3<sup>rd</sup> Edition. Grand Rapids, MI: Zondervan, 2019. ISBN: 9780310533498.
- Pratico, G. D., and M. V. Van Pelt. Basics of Biblical Hebrew Workbook. 3rd Edition. Grand Rapids, MI: Zondervan, 2019. ISBN: 9780310533559.
- Scheumann, Jesse R. and Merissa Scheumann. According To Their Kinds: A Biblical Hebrew Picture Dictionary. Wilmore, KY: GlossaHouse, 2019. ISBN: 978-1942697930

## **B. SUPPLEMENTARY / RECOMMENDED READING AND TOOLS**

- Pratico, G. D., and M. V. Van Pelt. Biblical Hebrew Laminated Sheet. Grand Rapids, MI: Zondervan, 2005. 9780310262954.
- Van Pelt, M.V. English Grammar to Ace Biblical Hebrew. Grand Rapids, MI: Zondervan, 2010. 9780310318316.

Biblical Hebrew Vocabulary Flashcards

Google Play Store:

https://play.google.com/store/apps/details?id=com.school.ctclements.superbiblical hebrewvocabulary

Apple Store

https://apps.apple.com/app/id883490699

Accordance Bible Software (Helpful but not required)

Tyndale recommends STEPBible – a free and reputable online resource developed by Tyndale House (Cambridge, England) – for word searches of original-language texts, as well as for topical searches, interlinear texts, dictionaries, etc. Refer to the library for other online resources for Biblical Studies.

#### C. ASSIGNMENTS AND GRADING

Each of the assigned elements below contributes to Learning Outcomes A-C above.

## 1. Homework assignments (10%):

Homework assignments will be given for each class period and will be taken up in class. The assigned exercises from the workbook will develop the skills needed to recognize and read biblical Hebrew. Students will indicate the percentage of the assigned homework has been completed at the beginning of each class. The key to learning this language is consistency and thoroughness in preparation of daily assignments. As a result, keeping up with home will be crucial to learning.

Students taking this course are required to form study groups comprised of between three to four members. Homework may be done as a group, however, the "divide and copy" method (i.e. you do questions 1-5 and I will do 6-10, and then copy each other's answers) is expressly prohibited. The groups must meet once per week to assist one another in learning the language. Each group can set a time when is convenient for them to meet in a live-streamed online meeting. Students are expected to be in contact with members of their study group frequently and regularly for the purpose of review, reading practice, vocabulary testing, problem solving, and mutual support. Your group is one of your most important assets in this course. If you and your study group is not a good match and is not working out, please tell the professor immediately. A failure to participate in your study group will result in a reduction of your grade.

Learning Hebrew requires adequate time. Therefore, the student should refrain from overloading his or her schedule while studying Hebrew. The student must work on their Hebrew daily or at least every other day. Cramming last minute does not work when learning a language. Learn to use small chunks of time for vocabulary and paradigm review. As a suggested guideline, study three hours outside of class for every hour spent in class (the number of hours needed will vary with each student). Plan regular study time into your

schedule. Attendance in class is also required. Do not miss class, even if your homework is not completed. Always ask questions if you do not understand. Do not allow yourself to fall behind by not resolving any problems you may have. Bring your questions to class and to your study group. Learning a biblical language can be challenging but it is also very rewarding. Anyone can learn if they really want to and are willing to work hard. You will not regret it when you begin to use your knowledge of Hebrew to read and study God's Word. You will discover innumerable treasures therein.

## 2. Quizzes (40%):

There will be regular quizzes given in class during the course of the semester based on the vocabulary and grammar studied up to that point. Quizzes are given at the beginning of the class period. Missed quizzes count as a zero unless previous arrangements have been made with the professor.

## 3. Final Exam (50%):

A three-hour examination will be given at the end of Hebrew Grammar II (as scheduled by the Registrar).

Regular class attendance is a must. Your grade will be impacted should you fail to attend class regularly. Moreover, please make every effort to log on to the class on time. Do not miss class, even if you have not completed your homework.

It is expected, in terms of homework time, that students will study three hours for every hour in class. Few spend less, many spend a little more.

## Your work should demonstrate the following characteristics:

- Clarity your work should be well organized and should make sense
- Accuracy your work should follow the instructions given and accurately represent the works consulted
- Thoughtfulness your work should reflect the mature fruit of your critical reflection upon the assigned topics/issues
- Thoroughness your work should reflect proper English grammar, spelling and style
- Conciseness your work should be presented in a clear and succinct manner, following the guidelines given for the assignment/quiz

#### D. SUMMARY OF ASSIGNMENTS AND GRADING

Evaluation is based upon the completion of the following:

Assignment	%
Homework assignments & study group	10 %
Quizzes	40 %

Final exam	50 %
Total Grade	100 %

## IV. COURSE SCHEDULE, CONTENT AND REQUIRED READINGS

Date	Topics Introduced	Homework	Quiz			
Hebrew Grammar II						
Jan 12	Review	p. 68				
	17: Waw	p. 69 (4-6)				
	Consecutive	p. 70				
		p. 71 (1-3)				
Jan 19	18: Qal Imperative	pp. 72-73	Quiz # 1			
		p. 74 (Part II)	Ch 17			
		pp. 75-76 (Odds #s)				
Jan 26	19: Pronominal	pp. 77-79	Quiz # 2			
	Suffixes on Verbs	p. 80-81 (Evens #s)	Chs 18			
Feb 2	20: Infinitive	pp. 82-83	Quiz # 3			
	Construct	p. 83 (Part II)	Ch 19			
	21: Infinitive	p. 84 (Part III)				
	Absolute	pp. 84-86 (5 of 10)				
		pp. 87-88				
		p. 88 (Part II)				
		pp. 89-90 (5 of 10)				
Feb 9	22: Qal Participle	p. 92	Quiz # 4			
	23: Syntax	p. 93	Ch 20-21			
		pp. 94-95 (1-7)				
		pp. 96-98 (Parts 1-4)				
Feb 16		FAMILY DAY – No Class				
Feb 23	24: Niphal (Strong)	pp. 102-104 (Parts II - IV)	Quiz # 5			
	25: Niphal (Weak)	pp. 105-106 (1-5)	Ch 22-23			
		p. 108-109				
		pp. 110-111 (5 of 10)				
Mar 2	26: Hiphil (Strong)	pp. 116-117 (Part II)	Quiz # 6			
	27: Hiphil (Weak)	p. 118	Ch 24-25			
		pp. 119-120 (3 of 10)				
		pp. 122-123 (15-30)				
		pp. 127-32				
Mar 9	28: Hophal	pp. 134-35 (Part II)	Quiz # 7			
	(Strong)	pp. 135-36 [#4]	Ch 26-27			
	29: Hophal (Weak)	pp. 137-38 (Part II)				

		pp. 139-40 [#3-5]	
Mar 16	30: Piel (Strong)	p. 145	Quiz # 8
	31: Piel (Weak)	pp. 147-49 (#4-10)	Ch 28-29
		p. 151-152 (11-30)	
		p. 153-154 (#4-6)	
Mar 23	32: Pual (Strong)	p. 161	Quiz # 9
	33: Pual (Weak)	pp. 162-63 (Part IV)	Ch 30-31
		pp. 164-65 (#5-8)	
		pp. 166-67 (#10-25)	
		pp. 168-69 (4 of 9)	
Mar 30	34: Hithpael	p. 56	Quiz # 10
	(Strong)	p. 58 (Part III)	Ch 32-33
	35: Hithpael	p. 59	
	(Weak)		
Apr 6	Review		Quiz # 11
			Ch 34-35
Apr 14 - 20	Final Exam (as scheduled by the Office of the Registrar)		

#### V. SELECTED BIBLIOGRAPHY

## **Introductory Grammars**

Buth, Randall. Living Biblical Hebrew: Introduction Part One (Aleph). Jerusalem: Biblical Language Center, 2006.

Buth, Randall. Living Biblical Hebrew: Introduction Part Two (Beth). Jerusalem: Biblical Language Center, 2006.

Cook, John A. and Robert D. Holmstedt. Beginning Biblical Hebrew: A Grammar and Illustrated Reader. Grand Rapids: Baker Academic, 2013.

Dallaire, Hélène M. Biblical Hebrew: A Living Language. Lexington, KY, 2016.

Dobson, John H. Learn Biblical Hebrew. 2nd Edition. Grand Rapids: Baker Academic, 1999, 2005.

Fuller, Russell T. and Kyoungwon Choi. Invitation to Biblical Hebrew: A Beginning Grammar. Grand Rapids: Kregel Publications, 2006.

Futato, Mark D. Beginning Biblical Hebrew. Winona Lake, IN: Eisenbrauns, 2003.

Hackett, Jo Ann. A Basic Introduction to Biblical Hebrew. Peabody: Hendrickson, 2010.

- Kelley, Page H. Biblical Hebrew: An Introductory Grammar. Grand Rapids: William B. Eerdmans Publishing Co, 1992.
- Kittel, B., V. Hoffer, R. Wright. Biblical Hebrew: A Text and Workbook. New Haven: Yale University Press, 1989.
- Lambdin, Thomas O. Introduction to Biblical Hebrew. New York: Scribner, 1971.
- Long, Gary A. Grammatical Concepts 101 for Biblical Hebrew. Peabody, MA: Hendrickson, 2002.
- Overland, Paul. Learning Biblical Hebrew Interactively. 2 Volumes. Sheffield: Sheffield Phoenix Press, 2014.
- Ross, Allen P. *Introducing Biblical Hebrew*. Grand Rapids: Baker, 2001.
- Seow, C. L. A Grammar for Biblical Hebrew. Nashville: Abingdon Press, 1987.
- Webster, Brian L. The Cambridge Introduction to Biblical Hebrew. Cambridge: Cambridge University Press, 2009.
- Weingreen, J. A Practical Grammar for Classical Hebrew. New York: Oxford University Press, 1959.
- West, Travis. Biblical Hebrew: An Interactive Approach. Ha'Arets: Hebrew and Aramaic Accessible Resources for Exegetical and Theological Studies. Wilmore, KY: GlossaHouse, 2016.
- Vance, Donald R. Introduction to Classical Hebrew. Boston: Brill Academic Publishers, 2004.

#### **More Advanced Grammars:**

- Arnold, Bill T. and John H. Choi. A Guide to Biblical Hebrew Syntax. Cambridge: Cambridge University Press, 2003.
- Buth, Randall, Living Biblical Hebrew: Selected Readings with 500 Friends (Gimel). Jerusalem: Biblical Language Center, 2006.
- Davidson's Introductory Hebrew Grammar Syntax. Ed. J. C. L. Gibson. 4th ed. Edinburgh: T. & T. Clark, 1994.

- Gesenius, W. Gesenius' Hebrew Grammar (GKC). Ed. E. Kautzsch and A. E. Cowley. Oxford: Clarendon Press, 1910.
- Joüon, Paul and T. Muraoka. A Grammar of Biblical Hebrew. 2 Vols. Rome: Pontifical Biblical Institute, 1991.
- Patton, Matthew H. and Frederic Clarke Putnam. Basics of Hebrew Discourse: A Guide to Working with Hebrew Prose and Poetry. Grand Rapids: Zondervan, 2019.
- Rocine, B. M. Learning Biblical Hebrew: A New Approach Using Discourse Analysis. Macon, GA: Smyth & Helwyn Publishing Inc., 2000.
- Steinmann, Andrew E. Intermediate Biblical Hebrew: A Reference Grammar with Charts and Exercises. Saint Louis. MO: Concordia Publishing House, 2009.
- Van der Merwe, Christo H. J., Jackie A. Naudé and Jan H. Kroeze. A Biblical Hebrew Reference Grammar. Biblical Languages: Hebrew 3. Sheffield: Sheffield Academic Press, 1999, 2000.
- Waltke, Bruce K. and M. O'Connor. An Introduction to Biblical Hebrew Syntax. Winona Lake, IN: Eisenbrauns, 1990.
- Williams, R. J. Hebrew Syntax: An Outline. Second edition. Toronto: University of Toronto, 1976.
- Williams, Ronald J. Williams' Hebrew Syntax. 3rd E. Revised and expanded by John C, Beckman. Toronto: University of Toronto Press, 2007.
- Zvi, E., M. Hancock, R. Beinert. Readings in Biblical Hebrew: An Intermediate Textbook. New Haven: Yale University Press, 1993.

#### Dictionaries/Lexicons:

- Brown, F., S. R. Driver and C. A. Briggs. A Hebrew and English Lexicon of the Old Testament (BDB). Oxford: Clarendon Press, 1907; corrected impression 1952.
- Clines, D. J. A. ed. The Dictionary of Classical Hebrew. 9 Volumes. Sheffield: Sheffield Academic Press, 1993, 1995, 1996, 1998, 2001, 2007, 2010, 2011, 2016.
- Duke, Robert R. Biblical Hebrew and Aramaic Dictionary. Grand Rapids, MI: Zondervan, 2024.
- Clines, David J. A., ed. The Concise Dictionary of Classical Hebrew. Sheffield: Sheffield Phoenix Press, 2009.

- Holladay, W. L. A Concise Hebrew and Aramaic Lexicon of the Old Testament. Grand Rapids: Eerdmans, 1988.
- Jenni, Ernst and Claus Westermann. Theological Lexicon of the Old Testament (transl. Mark E. Biddle: vol 1-3; Peabody: Hendrickson, 1997.
- Koehler, L. and W. Baumgartner (eds). Hebräisches und aramäisches Lexicon zum Alten Testament (KB). 3rd ed. Leiden: Brill, 1967-1990.
- Koehler, L. and W. Baumgartner. The Hebrew and Aramaic Lexicon of the Old Testament. Vol. 1 a-j. Trans. M. E. J. Richardson. Leiden: Brill, 1994-.
- The New Brown-Driver-Briggs-Gesenius Hebrew and English Lexicon. Peabody: Hendrickson, 1979.

## **Concordances:**

- Even-Shoshan, A. (ed). A New Concordance of the Old Testament. 2nd ed. Grand Rapids: Baker Book House, 1989.
- Lisowsky, G. Konkordanz zum Hebräischen Alten Testament. 2nd ed. Stuttgart: German Bible Society, 1981.
- Mandelkern, Solomon. Veteris Testamenti concordantiae Hebraicae atque Chaldaicae. 3rd Rev. ed. New York: Schocken, 1971.

#### Other Lexical Aids:

- Armstrong, T. A., D. L. Busby and C. F. Carr. A Reader's Hebrew-English Lexicon of the Old Testament. Four Volumes in One. Grand Rapids: Zondervan, 1989.
- Beall, T. D. and W. A. Banks. The Old Testament Parsing Guide. 2 Vols. Chicago: Moody, 1986, 1990.
- Biblical Hebrew Vocabulary Cards. Visual Education Association, 581 West Leffel Lane, P.O. Box 1666, Springfield, Ohio 45501, USA.
- Carver, Daniel E. Illustrated Daniel in Hebrew and Aramaic. GlossaHouse Illustrated Biblical Texts. Wilmore, KY: GlossaHouse, 2018.
- Einspahr, Bruce. Index to Brown, Driver & Briggs Hebrew Lexicon. Chicago: Moody Press, 1976.

- Hardy II, H. H. Exegetical Gems from Biblical Hebrew: A Refreshing Guide to Grammar and Interpretation. Grand Rapids: Baker Academic, 2019.
- Howell, Adam J., Benjamin L. Merkle, and Robert L. Plummer. Hebrew for Life: Strategies for Learning, Retaining, and Reviving Biblical Hebrew. Grand Rapids: Baker Academic, 2020.
- Imes, Carmen Joy. Illustrated Exodus in Hebrew. GlossaHouse Illustrated Hebrew-English Old Testament. Wilmore, KY: GlossaHouse, 2017.
- Matheny, Jennifer M. Illustrated Joshua in Hebrew. GlossaHouse Illustrated Biblical Texts. Wilmore, KY: GlossaHouse, 2019.
- McNinch, Timothy. Illustrated Genesis in Hebrew. GlossaHouse Illustrated Hebrew-English Old Testament. Wilmore, KY: GlossaHouse, 2016.
- McNinch, Timothy. Illustrated Ruth, Esther, Jonah in Hebrew. GlossaHouse Illustrated Hebrew English Old Testament. Wilmore, KY: GlossaHouse, 2017.
- Mitchel, Larry A. A Student's Vocabulary for Biblical Hebrew and Aramaic. Grand Rapids: Eerdmans, 1984.
- Overland, Paul. Millim: Words for Conversation in the Biblical Hebrew Classroom. Ha'Arets: Hebrew and Aramaic Accessible Resources for Exegetical and Theological Studies. Wilmore, KY: GlossaHouse, 2016.
- Owens, J. J. Analytical Key to the Old Testament. 4 Vols. Grand Rapids: Baker Book House, 1989
- Pleins, David J. with Jonathan Homrighausen. Biblical Hebrew Vocabulary by Conceptual Categories. Grand Rapids: Zondervan, 2017.
- Scott, W. R. A Simplified Guide to BHS: Critical, Apparatus, Masora, Accents, Unusual Letters & Other Markings. 2nd ed. Berkeley: Bibal Press, 1990.
- Scheumann, Jesse R. and Merissa Scheumann. According To Their Kinds: A Biblical Hebrew Picture Dictionary. Wilmore, KY: GlossaHouse, 2019.
- Scheumann, Jesse R. and Christine Lynn Hiegel. Jonah: An Illustrated Hebrew Reader's Edition. Wilmore, KY: GlossaHouse, 2017.
- Van Pelt, Miles V. and Gary D. Pratico. The Vocabulary Guide to Biblical Hebrew. Grand Rapids: Zondervan, 2003.

Van Pelt, Miles V. and Gary D. Pratico. Old Testament Hebrew Vocabulary Cards. The Zondervan Vocabulary Builder. Grand Rapids: Zondervan.

Van Pelt, Miles V. English Grammar to ACE Biblical Hebrew. Grand Rapids: Zondervan, 2010.

Williams, Michael. The Biblical Hebrew Companion for Bible Software Users. Grand Rapids: Zondervan, 2015.

Wonneberger, R. Understanding BHS: A Manual for the Users of Biblia Hebraica Stuttgartensia. 2nd Rev. ed. Trans. D. R. Daniels. Rome: Pontifical Institute, 1990.

There is a lot of computer software available as well for learning Hebrew and doing lexical and grammatical searches of the Hebrew Bible. Accordance or Logos are recommended.

Williams, Michael. The Biblical Hebrew Companion for Bible Software Users. Grand Rapids: Zondervan, 2015.

Tyndale Library Research Guides for biblical languages: https://libguides.tyndale.ca/sb.php?subject\_id=63436

## Audio Hebrew Bible:

http://www.mechon-mamre.org/p/pt/ptmp3prq.htm https://torahclass.com/audio-bible-in-hebrew

## Helpful websites for Hebrew:

https://biblingo.org/

http://dailydoseofhebrew.com/

http://www.animatedhebrew.com/

http://www.mechon-mamre.org

http://torahforme.org

http://www.learningbiblicalhebrewinteractively.com/

http://bakerpublishinggroup.com/books/beginning-biblical-hebrew/342630/esources

https://www.stepbible.org/

A list of additional resources can be found on the Biblical Studies website:

http://tyndale.ca/seminary/biblical-studies.

## **VI. GENERAL REQUIREMENTS FOR ALL COURSES**

## A. EQUITY OF ACCESS

Students with permanent or temporary disabilities who need academic accommodations must contact the Accessibility Services at the Centre for Academic Excellence to register and discuss their specific needs. New students must self-identify and register with the Accessibility Office at the beginning of the semester or as early as possible to access appropriate services. Current students must renew their plans as early as possible to have active accommodations in place.

## B. REQUIREMENTS FOR LIVESTREAM INTERACTION (SYNCHRONOUS ONLINE COURSE ONLY)

- Livestream attendance for the entire duration of the class at announced times
- Headphones (preferred), built-in microphone, and web-camera
- Well-lit and quiet room
- Stable high-speed internet connection, preferably using an Ethernet cable over Wi-Fi
- Full name displayed on Zoom and Microsoft Teams for attendance purposes\*
- A commitment to having the camera on to foster community building\*

#### C. GUIDELINES FOR INTERACTIONS

Tyndale University prides itself in being a trans-denominational community. We anticipate our students to have varied viewpoints which will enrich the discussions in our learning community. Therefore, we ask our students to be charitable and respectful in their interactions with each other, and to remain focused on the topic of discussion, out of respect to others who have committed to being a part of this learning community. Please refer to "Guidelines for Interactions" on your course resource page at classes.tyndale.ca.

## D. GUIDELINES FOR THE SUBMISSION OF WRITTEN WORK

#### **Grading Rubric**

Please consult the rubric provided for each assignment on your course resource page at classes.tyndale.ca.

## **Academic Integrity**

Integrity in academic work is required of all our students. Academic dishonesty is any breach of this integrity and includes such practices as cheating (the use of unauthorized material on tests and examinations), submitting the same work for different classes without permission of the instructors; using false information (including false references to secondary sources) in an assignment; improper or unacknowledged collaboration with other students, and plagiarism (including improper use of artificial intelligence programs). Tyndale University takes seriously its responsibility to uphold academic integrity, and to penalize academic dishonesty. Please refer to the Academic Integrity website for further details. Students must review the policies and procedures regarding Artificial Intelligence (AI) outlined in Academic Calendar and consult guidance from their course instructors.

<sup>\*</sup>exceptions with permission from professor

For proper citation style, consult Citation Guides for different styles. Students are encouraged to consult Writing Services.

Students should also consult the current Academic Calendar for polices and expectations on Attendance and Classroom Expectations, Academic Honesty, Gender Inclusive Language in Written Assignments, Late Papers and Extensions, Return of Assignments, and Grading System.

## **Turnitin Text-Matching Software**

Tyndale has a subscription to Turnitin, a text-matching software that ensures the originality of academic writing and verifies the proper citation of all sources. The instructor for this course will use Turnitin for assignments submitted through your course resource page at classes.tyndale.ca. Upon submission, you will receive a summary that includes your submitted files along with a similarity report generated by Turnitin. Please be aware that Turnitin can also detect AI-generated content from tools like Grammarly, so students should be mindful of when using such software. It's advisable to confirm with your instructor before using any AI tools into your assignments. Below are some useful resources:

- Student Guides for Turnitin via <u>classes.tyndale.ca</u> course resource page
- Interpreting Similarity (Guide, Video, Spectrum)

#### **Research Ethics**

All course-based assignments involving human participants requires ethical review and may require approval by the Tyndale Research Ethics Board (REB). Check with the Seminary Dean's Office (seminaryoffice@tyndale.ca) before proceeding.

#### **Late Papers and Extensions Policy**

All papers and course assignments must be submitted by the due dates indicated in the course syllabus. Unless the instructor already has a policy on grading late papers in the course syllabus, grades for papers submitted late without an approved extension will be lowered at the rate of two-thirds of a grade per week or part thereof (e.g., from "A+" to "A-," from "B" to "C+"). Please note that some programs, such as cohort-based or intensive courses, may follow a different policy due to the nature of the program.

Faculty may not grant an extension beyond the last day of exams for the semester. Requests for extensions beyond this date must be addressed in writing to the Registrar by filling out the Extension Request Form. The application will be considered only in cases such as a death in the family, medical emergency, hospitalization of oneself or immediate family member or prolonged illness requiring treatment by a physician. Factors such as assignments for other courses, holidays, and technology-related difficulties are insufficient grounds for requesting an extension.

A temporary grade of incomplete ("I") may be granted by the Registrar. Once an extension is granted, it is the student's responsibility to contact the instructor and make satisfactory arrangements to complete the outstanding work. A grade of "F" will be recorded for students who do not complete the outstanding work by the deadline.

## **E. COURSE EVALUATION**

Tyndale Seminary values quality in the courses it offers its students. End-of-course evaluations provide valuable student feedback and are one of the ways that Tyndale Seminary works towards maintaining and improving the quality of courses and the student's learning experience. Student involvement in this process is critical to enhance the general quality of teaching and learning.

Before the end of the course, students will receive a MyTyndale email with a link to the online course evaluation. The link can also be found in the left column on the course page. The evaluation period is 2 weeks; after the evaluation period has ended, it cannot be reopened.

Course Evaluation results will not be disclosed to the instructor before final grades in the course have been submitted and processed. Student names will be kept confidential, and the instructor will only see the aggregated results of the class.

#### F. LIBRARY RESOURCES

<u>Tyndale Library</u> supports courses with <u>e-journals</u>, <u>e-books</u>, and the <u>mail delivery of books</u> and circulating materials. See the Library FAQ page.

## G. GRADING SYSTEM & SCALE

For each course's grading rubric, please refer to your course syllabus or classes.tyndale.ca. For general grading guidelines, refer to Seminary Grading System & Scale.